

Stark Library Maker Studio Rules and Procedures

The Maker Studio is Stark Library's maker space - a place to make, create and learn new skills. Perfect for students, entrepreneurs, and tinkers, the Studio encourages hands on learning and discovery to creators of all ages and is available for open exploration and collaboration, one-on-one appointments, and maker classes.

To best serve our patrons the following rules and procedures apply:

1. Before using the equipment, patrons are required to:
 - a. Read and understand the Maker Studio User Agreement
 - b. Sign a release and hold harmless agreement
2. Users should contact the Maker Studio to reserve equipment by calling 330-452-0665 and asking for the Maker Studio. The maximum time that equipment can be reserved for one appointment is 1 hour. If an appointment is made and the user is more than 15 minutes late that appointment is forfeited and equipment available to other patrons.
3. Upon arriving at Maker Studio, users must check in with Maker Studio staff before using the equipment.
4. Children/minors under the age of 18 must be accompanied and supervised by an adult.
5. Staff can explain equipment, software, and procedures; speak from personal and professional experience; provide training materials; and answer questions to the best of their ability. Users should not expect Maker Studio staff to design and produce projects.
6. Patrons understand and agree to respect any and all intellectual property, copyright, trademark laws and licensing agreements and abide by the Stark Library's Copyright Policy. Patrons are responsible for obtaining their own protections for any intellectual property developed in Maker Studio.
7. Stark Library does not accept responsibility if a patron's personal property or project is destroyed, does not work, or does not come out correctly. Patrons will use the equipment at their own risk. Patron is responsible for fees regardless of satisfaction with the product.
8. Users are not permitted to use Maker Studio to produce materials that violate local, state, or federal laws or regulations; look like, function as, or appear to function as weapons or parts thereof; appear unsafe, harmful, dangerous, or that otherwise pose a threat to the health or safety of others; or may be construed as obscene or otherwise inappropriate for the Library environment.
9. Maker Studio users agree to report to the Maker Studio staff any and all accidents or incidents that happen in the Maker Studio, whether it's personal injury or damage to the equipment. If a piece of equipment appears to be unsafe, hazardous, or malfunctioning, the user will cease use immediately and allow Maker Studio staff to address the problem.
10. Payment for use of Maker Studio equipment is due at time of service.

Stark Library Maker Studio Hold Harmless and User Agreement

I, _____ (printed first and last name), have read Stark County District Library's Maker Studio Rules & Procedures and agree to follow all rules, policies, procedures, and restrictions relating to use of Maker Studio. I understand that these rules, policies, procedures, and restrictions may change at any time without notice and that I will make myself aware of all changes or modifications of said rules, policies, procedures, and restrictions.

I agree that by signing this agreement and/or utilizing Maker Studio, I shall defend, indemnify, and hold harmless Stark County District Library, their trustees, officers, officials, employees, and volunteers from and against any and all claims, suits (including attorney's fees), actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of my use of the Maker Studio.

I certify that I am not violating the intellectual property, copyright, and/or trademark rights of any other person or entity in my use of Maker Studio equipment. I agree to pay for any and all fees or fines involved with my use of Maker Studio.

Stark Library Maker Studio User Agreement

Name: _____ Phone No.: _____

Address: _____

Signature: _____ Date: _____
(18+ only. For minors, continue below.)

Parent or Legal Guardian Information

Parent/Guardian Full Name: _____

Parent/Guardian Signature: _____ Date: _____

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For Library Use: Staff initials: _____ Date: _____ Name (last, first): _____